



## Security Officer Opening

**Job Description Disclaimer:** The statements in this job description are intended to describe the essential/non-essential nature and level of work performed by TUCC staff assigned to this job. They are not intended to be an exhaustive list of all duties and responsibilities, as other duties and responsibilities may be assigned.

**Confidentiality:** Confidentiality is a condition of employment. Discretion is a condition of employment. At all times, staff members are to respect the privacy of information about others. Violation of the Code of Confidentiality can result in immediate termination of employment.

## **Security Officer**

**Basic Function:** The Security Officer if responsible for securing Church properties/facilities against vandalism and theft, by using up-to-date approaches for professional approach providing a safe environment for congregants and visitors. The Security incumbent will interface with Church officers, members, staff and all other persons who come to participate in the life of this Church and/or conduct business on the premises.

**Requirements:** This position requires a High School or GED graduate. Candidate must have a 20 (twenty) hour Security Certificate, current and valid PERC, valide Driver's License and must also have a background check, a physical, and fingerprints. Additionally, the incumbent must demonstrate the ability to work well with others. Ability to follow written and oral instructions is a mist and the incumbent must demonstrate a good command of basic verbal and written communication skills. The ability to work under stressful conditions and in difficult situations is required. The candidate must have the physical ability to lift, carry, pull, and push up to 30 pounds in weight. Additionally, the candidate must be able to tolerate extended periods of standing, walking, noises, vibrations, stooping, and kneeling. Normal hearing and vision or correctable vision to normal levels is required. Valid drivers license plus.

**Work Schedule:** The Security Officer shall general work forty (40) hours each week in accordance with the schedule personally arranged, and mutuality agreed to with the Manager, Security Services.

**Working Conditions:** This position is susceptible to job hazards; so protective clothing must be worn at all times. Additionally, this position does require unusual or excessive physical exertion.

**To Apply:** Please complete the online job application, you must login or register for the system by clicking this link: <u>Security Position Application</u>. Please note recent versions of Chrome and Firefox update automatically. If you are using Internet Explorer, please update to latest version for best results.